

**EDUCATIONAL POLICIES COMMITTEE
MINUTES
Tuesday January 25, 2011; in Founders' Hellstedt room**

Members in attendance: Patrick Crawford, Liesl Fowler, Bob Haak, Allison Haskill, Charles Hyser, Rick Jaeschke, Taddy Kalas, Mark Vincent, Ritva Williams, Michael Wolf

Not Present: Louie Bertenshaw, Katie Hanson, Karalyn Jevaney, Catherine McDermott, Doug Parvin, Benjamin Zimmerman

Others Present: Allen Bertsche, Gail Parsons

The meeting was called to order at 4:35 p.m. by Committee Chair, Michael Wolf.

I. Minutes: Approval of minutes from January 18, 2011 meeting

Motion to approve: Taddy Kalas seconded: Ritva Williams

All Approved

II. Old Business:

December 14, 2010

Further Discussion to be noted on future Agenda:

- **What is the actual charge of the EPC Committee**
- **Are the EPC guidelines being met**
- **Constitutional responsibility of faculty to be in charge of curriculum**
- **Proactive behavior /not reactive**
- **Certificate Programs**
- **Concern with new instructor course syllabus development**

Discussion: Recommendation to meet with new Academic Dean to discuss and clarify EPC function.

III. New Business

Allen Bertsche was present to discuss new proposed Programs at Augustana.

- **At the beginning of the year a call was sent to faculty to submit proposals for International Study Programs for 2012-2013 academic years.**
- **Two programs, Greece and Berlin are proposed for the academic year 2011-2012**
- **All programs have been submitted to ISC**
- **Some courses have not been formalized through governance**
- **Many new courses proposed will be taught by third party providers on the program**
- **Courses in Augustana Catalog will not be submitted for approval**
- **Goal to have everything, course and program approval, locked in before announcement of program**
- **Some courses are designed for program only**
- **Courses need to be vetted before process of accepting program can go forward**
- **Timeline of program announcements**
- **No contracts have been signed off on proposed programs at this time**
- **ISC looks at the balance in the proposed Program package**
- **We have a general affiliation with IES**

Discussion:

- **Concern with new courses not submitted through governance before request of approval of Program**
- **How do students plan for a term when courses have not been approved**
- **third party providers are evaluating courses for programs**
- **What is the overall shape of ISC and does it complement Augustana**
- **Where does EPC fit with approval of programs**
- **What is the proper procedure to approve Programs at Augustana**
- **Is there a process for approval of courses and programs listed in handbook**

- Do we need multiple layers of approval
- Structure of approval process needs to be reviewed
- All courses should be approved before Program package is submitted for approval
- Use of third party providers

Action:

- Make public an announcement, at Senate, regarding process of Program approval.

A. GREECE Program (from the International Studies Committee (ISC); Allen Bertsche present)

Discussion:

- Classics 311 previously approved by EPC (January 11, 2011 Minutes)
- Instructors are Augustana faculty
- Requesting approval for 2011-2012 academic year

No Action: Patrick Crawford seconded: Taddy Kalas

All approved no action

B. BERLIN Program (from ISC; Allen Bertsche present)

Discussion:

- New Learning Community has not been submitted through governance
- Summer program
- Requesting approval for 2011-2012 academic year

No Action: Patrick Crawford seconded: Taddy Kalas

All approved no action

C. NORWAY Program (from ISC; Allen Bertsche present)

Discussion:

- Concern with ENGL315 as a literature course
- Question of credits for Learning Community
- Should it be an English department course

Action:

- Return to ISC for further review and course development

Motion to approve returning to International Studies Committee: Taddy Kalas

Seconded: Patrick Crawford

All approved to return Norway Program to ISC for further consideration and recommendations.

D. JAMAICA Program (from ISC; Allen Bertsche present)

Discussion:

- No Learning Community proposal submitted for program
- One credit Service Learning is not submitted

Action:

- Service Learning must be discussed with Darrin Good
- Learning Community must be approved through Gen Ed.

No Action: Mark Vincent seconded: Taddy Kalas

All approved no action

E. ROME Program (from ISC; Allen Bertsche *still* present)

Discussion:

- **Program is to be advertised at the end of fall term 2011-2012**
- **Policy issue with the Religion department regarding two week course for three credits**
- **Do we have any precedent for giving three credit for a course that is two weeks long, either on campus or off campus**
- **Is there an equivalent Religion course**
- **Syllabus and commentary needed from professor of the course**
- **New courses are required to be submitted through governance**

No Action: Patrick Crawford seconded: Rick Jaeschke

All approved no action

F. ACCT Learning Community (ACCT 314 & 444)

Service Learning / Learning Community

Motion to approve as Service Learning / Learning Community: Taddy Kalas

Seconded: Charles Hyser

All approved ACCT 314 & 444 as a Service Learning / Learning Community

Motion to adjourn meeting 5:40 p.m.: Taddy Kalas seconded: Mark Vincent

All Approved

Next EPC Meeting February 1, 2011

4:30 p.m. Hellstedt